



## Job Description for Chief Operating Officer

Innovation Cooperation Center (Bangkok) Chinese Academy of Sciences (CAS ICCB), is

Chinese Academy of Sciences (CAS) overseas organization promoting global science, technology and innovation in the scope of achievements transformation and Industrialization devoting as a major deployment answering the call

of ASEAN Development, Thailand Eastern Economic Corridor for Innovation for the national

economy under the support of the Belt and Road Initiative. We will

promote the high-end tech based Chinese companies and the affiliated enterprises of Chinese

Academy of Sciences, research institutes and universities step abroad and deepen the

integration of ASEAN economies in the perspective of commercialization of national

technology, industries in ASEAN region. We will intensify the cooperation in terms of ASEAN

countries culture and high-skilled technical talents exchange and provide technique and

policy advices to support the regional economic development and industrial upgrading and

make contribution to the construction of China-ASEAN innovation community.

CAS ICCB Thailand now has the office Chief Operating Officer opening. If you enjoy working in an

environment that spans across different cultures and develops people both personally and

professionally, please send in your application and current resume bilingual to

[xuanli@casiccb.com](mailto:xuanli@casiccb.com), and cc: [jwwang@casiccb.com](mailto:jwwang@casiccb.com)

**Position Title:** Chief Operating Officer, Thailand

**Working Location:** Bangkok, Thailand

**Working Time:** Monday to Friday, 08:30-16:30

**Salary:** Discuss in person

---

### **Job Scope and Responsibilities:**

CAS ICCB Thailand are looking the Chief Operating Officer to work closely with ED, Growth Markets, ELT, senior leaders and CAS ICCB Thailand colleagues in sales, marketing and editorial to lead government/non-government stakeholder engagement for the organization across businesses in Thailand. This position covers a broad range of Thailand organizations, including government ministries, bodies, research institutions, leading enterprises of Thailand and universities, and relevant state-affiliated entities engaged in marketing-oriented and policy development and funding in scientific research, higher education and training and employment

areas. The successful candidate should be primarily focused on:

※Main professional services include but are not limited to local government public relations, THAI-SINO science and technology think tank construction, strategic planning, administrative management improvement, talent/Leadership development development, corporate culture construction and other directions;

※As a core member of the project team or module leader, the job responsibilities include but are not limited to industry research, benchmark case analysis, policy analysis, solution writing, solution reporting, etc;

※As a project manager, my job responsibilities include but are not limited to being responsible for project proposal delivery, project progress and quality management, customer relationship management, team member guidance and empowerment, and plan reporting;

※Business development work, including but not limited to writing and improving project proposals and implementation plans, as well as customer interface communication.

※Complete other tasks assigned by the leader.

***Preferred Qualifications:***

- The ideal candidate should hold a Doctoral degree in economics, finance, finance, management, human resources, and other related majors from key universities both domestically and internationally. Industry research work and internship experience are preferred;
- Pursuing excellence, continuous learning, business-oriented, and strong logical thinking ability;
- Have Empathy and high commitment to customers and teams;
- Proactive, Self-motivated, focused on task closed-loop management, strong ability to withstand pressure;
- Excellent Chinese, English and Thai writing skills and Interpersonal communication skills, good business English and Thai proficiency.